

# Guidelines for the Master's thesis

## M.Sc. Sport & Exercise Science

### General

- The aim of the Master's thesis is to demonstrate the ability to independently deal with a problem from the respective subject area according to scientific methods within a given period of time.
- The legal bases can be found under § 18 in the General Examination and Study Regulations (<https://www.tum.de/en/studies/during-your-studies/organizing-your-studies/statutes-regulations>) and under § 46 and § 46a in the Specialist Examination Regulations (see program website).

### Topic search and support

- All students are requested to contact a suitable supervisor with their own topic. In addition, there are suggestions for current research fields and projects as well as specific topics advertised on the professorships' websites: <https://www.sg.tum.de/en/sg/departments/research-units/>
  - In addition, an information session on the Master's Thesis is held each fall by the program directors.
- Helpful information on the topic search and general tips for your final thesis can be found on the TUM website: <https://www.tum.de/en/studies/graduation/theses/tips-and-tricks>
- Theses can also be written externally (e.g. in a company or other university institution), but the topic, registration and grading is done by a supervisor at TUM. There are no guidelines for the qualification of the external supervisor.
- All knowledgeable examiners of the Technical University of Munich are admitted as examiners/supervisors (new regulations from 01.04.2022). This also includes lecturers. Examiners who supervise a Master's Thesis must themselves hold at least a Master's degree. The approval of the examiners is made by the examination board. Examiners who belong to the TUM School of Medicine and Health are approved: the thesis can be registered directly. If the thesis is supervised by examiners of the TUM who do not belong to TUM School of Medicine and Health, students must contact the board of examiners (<https://www.sg.tum.de/en/sg/study-programs/audit-committee/>) in advance, which must nominate these examiners.

## Registration

- The secretary of the examination board Mrs. Beate Hufnagel (R615) is responsible for the registration of the master thesis: <https://www.sg.tum.de/en/study-programs/students/enrollment/>
- The corresponding form can be found on the website of your study program under "Information & Downloads", which you must complete together with your supervisor.
- The completed and signed form (by you and the supervisor) must be sent as an attachment in pdf format by e-mail to [abschlussarbeiten@sg.tum.de](mailto:abschlussarbeiten@sg.tum.de). In the text of this e-mail the exact title of the thesis must be mentioned in German and English.
- The date of receipt of this e-mail is the date of registration of the thesis.
- A manual registration for the module Master's Thesis in TUMonline is not necessary (Mrs. Hufnagel will do this registration after receiving the form).
- The exact registration date is usually agreed upon individually with the supervisor, although it is recommended that this should only be done after all module examinations have been completed. Registration is planned for the 4<sup>th</sup> semester.
- Max. Processing time: 6 months after registration!
  - The deadline to complete the thesis in the current semester is:
    - 30.09 of the summer semester
    - 31.03. of the winter semester
  - You must be enrolled at the time of submission of the thesis, but not for the grading period.

## Formalities

- Scope: The scope of the work depends, among other things, on the subject matter and is to be agreed individually with the supervisor.
- The Master's thesis should be written in English.
- The formal guidelines (quoting, formatting, etc.) are based on the guidelines for manuscript design in sports science published by the DVS ([https://www.sportwissenschaft.de/fileadmin/pdf/download/dvs-Richtlinien-2020\\_11oV.pdf](https://www.sportwissenschaft.de/fileadmin/pdf/download/dvs-Richtlinien-2020_11oV.pdf)).
- An overview of quotations and publications as well as offers can be found on the website of the University Library: <https://www.ub.tum.de/en/publishing>
- The respective supervisor can specify individual specifications and guidelines.

## Submission

- The master's thesis (titled in English and German on the cover) must be submitted digitally. Instructions for uploading are available on the degree program website in the section "Information and Downloads".
- After the entry of the mark in TUMonline, a written evaluation sheet of the supervisor in the office of Mrs. Hufnagel can be seen.
- Section 46(3) of the FPSO states that the completion of the Master's Thesis consists of a written paper and the Master's Colloquium according to Section 46a.
  - The execution of the presentation has to be coordinated with the supervisor.
  - Students must still be enrolled during the Master's colloquium in order to register for and pass the "Master's colloquium" examination in TUMonline.

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