Dear students,

we would like to send you the latest information about your studies in a newsletter that will be published at the beginning of each semester. However, please always consult the following website:

https://www.sg.tum.de/en/study-programs/

If you have any questions, please do not hesitate to contact us:

studienberatung.sg@tum.de

We wish you a successful start to the 2023 summer semester!

Best regards

Your Team at the Student Advisory Office

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**General information about the M.Sc. courses**

**School of Medicine and Health**

Currently, preparations are ongoing to merge the Faculties of Sport and Health Sciences and Medicine into the School of Medicine and Health on 01.10.2023. This will have no impact on the study programs offered.

**Course Guidance**

Student advisors Annette Bauer and Stefan Unzeitig are happy to help with any issues you may have about your studies.

Current information and office hours of the student advisory service can be found updated daily under: https://www.sg.tum.de/en/study-programs/student-advisory-service/.

The Student Advisory Service team will be happy to answer any questions you may have about your studies at: studienberatung.sg@tum.de.

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**Academic Matters**

Please note the information and guidelines on study related matters (free electives, final thesis, recognition etc.) on the page of your course of study under "Information & Downloads":

https://www.sg.tum.de/en/study-programs/students/study-programs/.

**Communication and e-mail etiquette**

Communication of information for studies is always done through the official channels of TUM, this includes essential departmental information. Therefore, check the website and your TUM e-mails regularly.

In addition, we recommend joining the Rocket.Chat groups for each degree program. In these groups you can exchange ideas on any topic, share information about events, part-time jobs, internships, etc., and you will also receive news about your studies.

Login and check back regularly: #master_health_science or #master_sport_science. You can find instructions for the Rocket.Chat at https://wiki.tum.de/display/rocket. Mobile and desktop apps for Rocket.Chat are available: https://www.rocket.chat/install#Apps

For data protection reasons, students are requested to use only their own TUM e-mail address when communicating with university institutions.

Considering the following points for your e-mail inquiries within the scope of your studies will facilitate the assignment and processing of your request and enable respectful communication:

- Choose a relevant subject.
- Begin the e-mail with a friendly salutation.
- Use a greeting at the end.
- Sign your name to the e-mail.
- Include your matriculation number and degree program.
• Proofread your e-mail before sending it.
• Use complete sentences and paragraphs to increase readability.
• Name documents with your last name when sending them as attachments.

Please refrain from sending duplicate and multiple requests to different e-mail addresses and persons, as this increases the workload and coordination effort.

Note on the Transcript of Records
At the level of the elective modules, the average score of the individual elective module is no longer displayed, but the scores are nevertheless included in the overall score, weighted by the number of credits.

Incidentally, the number of failed attempts of an examination is not displayed in the Transcript of Records, only the passed achievements, see: § 26 APSO.

Information for the 2nd semester
According to § 38 FPSO at least one of the basic module examinations listed in Annex 1 must be passed successfully by the end of the second semester.

Please note the early deadline in June: bachelor’s degrees must be submitted by this date if not already done. Otherwise, a re-registration freeze will take effect and registration for courses in July will not be possible. Therefore, it is too late to provide proof of the bachelor’s degree until the end of September. For students who obtained their bachelor’s degree from the SG Department, an e-mail to studium@tum.de is sufficient.

According to § 16 of the APSO, the recognition of achievements from previous studies must be applied for in the first year of study, i.e. within the first two semesters. Further information can be found on the study program website in the section "Information and Downloads".

M.Sc. Health Science: Registration for the examinations of the modules in Applied Research is only necessary in the third semester (i.e. in the winter semester). Exception is the module Economic Evaluations of Health Care Programs: the exam "Economic Evaluations of Health Care Programs - written exam" is scheduled for the second semester, the exam "Economic Evaluations of Health Care Programs" for the third semester.

Information for the 4th semester
Information on the Master’s Thesis (registration form, guidelines) according to § 46 FPSO can be found on the website of your degree program under "Information & Downloads".

If you have completed all examinations, your Master's degree certificate and other graduation documents will be issued after the deadline for grades has passed (it is not necessary to notify Ms. Hufnagel). You have the possibility to apply for a graduation certificate (provisional certificate) at the central graduation office, which can usually be issued immediately. Further information can be found at https://www.tum.de/en/studies/graduation/documents.
Deadlines

Course Registration Period WiSe 2023/24:

Advanced semesters:
18.07.2023 - 21.07.2023

1st (3rd) semester:
09.10.2023 – 10.10.2023

All deadlines and information are available at:


https://www.sg.tum.de/en/study-programs/students/information-about-courses/

Enrollment deadline department SG:

Students of the department SG should register for WS by August 15th, 2023.

Grade deadline for the winter semester 2022/23 is May 5th. The achievements will be validated promptly in TUMonline.

Exam Registration Period SuSe 2023:

13.05.2023 - 30.06.2023

Examination Period SuSe 2023:

22.07.2023 - 12.08.2023

All deadlines for the summer semester can be found at: